



**BY-LAWS OF
BURRAGORANG DISTRICT SOCCER
CLUB
(INCORPORATED)**

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Part 1 - General

- 1.1. The name of this club shall be Burragorang District Soccer Club Incorporated. (BDSC)
- 1.2. This booklet may be cited as the BDSC By-Laws.
 - 1.2.1. These By-Laws shall be binding on all members or affiliates of the BDSC
 - 1.2.2. These By-Laws are to be regarded as proof of Club responsibilities and may be reviewed by any member of the club.
 - 1.2.3. All games are to be played under F.I.F.A. rules subject to Association By-Laws.
 - 1.2.4. Any reference to masculine gender or feminine gender where consistent with constitution rules is interchangeable.
- 1.3. The Soccer Year shall commence on January 1st and end on December 31st each year.
- 1.4. The Club Year shall commence at the BDSC Annual General Meeting and conclude at the following BDSC Annual General Meeting
- 1.5. Alterations of these By-Laws can only be made at properly called Special General Meeting(s). No alteration or amendment to these By-Laws shall be binding, unless carried by three- quarters (3/4) of those present & entitled to vote at the respective SGM. Any such alterations shall not come into force and until the conclusion of the subsequent AGM.
- 1.6. One auditor, who is not a member of the club shall be elected at the first meeting of the new committee after the A.G.M.
- 1.7. Fees for the Registration, Membership and Referees are to be decided by the club's committee after receiving the Association's schedule for the registration of teams and players.

Part 2 - Objects of BDSC

The objects of the BDSC shall be :

- 2.1. To foster and develop the game of soccer within the surrounding district by organising and participating in competitions for junior and senior teams and in so doing to promote the highest possible standards of sportsmanship and soccer in all grades.
- 2.2. To foster and encourage the development of BDSC in competitions conducted with the approval of the New South Wales Amateur Soccer Federation, Macarthur District Soccer Football Association or the legitimate successors from time to time to the functions of those organisations.
- 2.3. To do any and all things reasonably incidental or conducive to the attainment of the objects of the BDSC

Part 3 - Membership

- 3.1. All registered & financial players are entitled to one annual membership of BDSC.
- 3.2. Where a member is under 18 years of age a parent/guardian of the member may exercise rights of that member
- 3.3. All members of BDSC are entitled to attend, participate and exercise one deliberate vote at AGM, SGM & General Meetings whenever a vote is called.
- 3.4. Persons elected to positions on the Management committee are entitled to one membership of BDSC.
- 3.5. No person acting on behalf of a member may exercise the rights of more than one member at a time or during one vote/ballot.
- 3.6. No person will carry more than 1 deliberate vote.
- 3.7. Non playing members must be over 18 years of age.
- 3.8. Non playing members must be approved by being proposed and seconded by a current member and fill in an appropriate form. The nominated person must be approved by 2/3 of the management committee.
- 3.9. The nominated person must pay a fee of \$1.00.
- 3.10. Only members may vote at AGM, SGM & General Meetings during the year.
- 3.11. All members of BDSC shall be bound these By-Laws and receipt of an application for membership by the BDSC from a prospective or current member shall indicate acceptance of the rules, regulations, codes of conduct, by laws or other instruments as held from time to time by the BDSC.

Part 4 - Management Committee (MC)

- 4.1. The BDSC Management Committee shall consist of:
- President
 - Vice President
 - Secretary
 - Assistant Secretary
 - Treasurer
 - Registrar
 - Publicity Officer
 - Equipment Officer
 - Canteen Coordinator
 - Grounds Coordinator
 - Sponsorship Coordinator
- 4.2. No person shall hold more than one position on the Management Committee at any one time. A person shall cease to be a member of the Management Committee at the conclusion of the Annual General Meeting which follows his/her election and he will be eligible for re-election.
- 4.3. **Powers Of The Management Committee**
- The Management Committee shall carry out the day-to-day running of the BDSC consistent with the objects of the BDSC and shall have the power to:
- 4.3.1. Administer the finances, appoint bankers, and direct the opening of banking accounts for specific purposes and to transfer funds from one account to another, and to close any such account;
 - 4.3.2. Fix the manner in which such banking accounts shall be operated upon, providing the Management Committee passes all payments;
 - 4.3.3. Fix fees and subscriptions payable by members and decide such levies, fines and charges as is deemed necessary and advisable, and to enforce payment thereof;
 - 4.3.4. Adjudicate on all matters brought before it which in any way affect the BDSC
 - 4.3.5. Cause minutes to be made of all proceedings at meetings of the Committee and General Meetings of members;
 - 4.3.6. Make, amend and rescind rulings and By-laws;
 - 4.3.7. Form and appoint any sub committee/s as required for specific purposes;
 - 4.3.8. Should a vacancy occur on the Management Committee during the season, the Management Committee shall appoint a successor until the next Annual General Meeting.

Part 5 - Executive Committee (EC)

- 5.1. Shall consist of the President, Secretary, Treasurer, Vice-President & Registrar.
- 5.2. It is empowered to deal with all matters of urgency in the interest of the club.
- 5.3. Shall report their actions in full to the next Management Committee

Part 6 - Duties Of Officials

6.1. President

- 6.1.1. Is the chairperson at all meetings in accordance with the rules.
- 6.1.2. Has a deliberate vote.
- 6.1.3. May have a casting (second) vote in the case of the Management & Executive committees vote being equal.
- 6.1.4. May delegate executive powers to the chairpersons of the subcommittees where appropriate and receive reports back from the subcommittees to management meetings.
- 6.1.5. Must sign the minutes of all meetings.
- 6.1.6. Shall attend M.D.S.F.A meetings as required and shall vote as authorised and, where not specifically instructed, in a manner they decide to be in the best interests of the BDSC

6.2. Vice President

- 6.2.1. Shall be chairperson in the absence of the president at any meetings and shall then have a casting vote and deliberate vote.
- 6.2.2. Has a deliberate vote at all other times.
- 6.2.3. Shall be the Public Officer in relation to the ongoing incorporation of the B.D.S.C. and undertake all statutory duties of that role.
- 6.2.4. Shall undertake other duties as required under direction of the President
- 6.2.5. Shall attend M.D.S.F.A meetings as required and shall vote as authorised and, where not specifically instructed, in a manner they decide to be in the best interests of the BDSC

6.3. Secretary

- 6.3.1. Attends to general business of the club.
- 6.3.2. Holds the official stamp and keeps a current register of all members.
- 6.3.3. Attends to correspondence.
- 6.3.4. Compiles & distributes meeting agenda's & minutes for all Committee, Executive & other BDSC meetings
- 6.3.5. Prepares the Annual Report.
- 6.3.6. Undertakes any other duties found necessary in carrying out the above functions.
- 6.3.7. Has a deliberate vote.
- 6.3.8. Shall attend M.D.S.F.A meetings as required and shall vote as authorised and, where not specifically instructed, in a manner they decide to be in the best interests of the BDSC

6.4. Assistant Secretary

- 6.4.1. Assists the Secretary and/or Registrar and or Publicity Officer in their duties.
- 6.4.2. Reports to the committee as necessary.
- 6.4.3. Has a deliberate vote.
- 6.4.4. Shall undertake other duties as required under direction of the President and/or the Secretary
- 6.4.5. Shall attend M.D.S.F.A meetings as required and shall vote as authorised and, where not specifically instructed, in a manner they decide to be in the best interests of the BDSC

6.5. Treasurer

- 6.5.1.** Receives all monies and issues an official receipt.
- 6.5.2.** Banks all monies received in the Club bank-account within 7 days where practicable.
- 6.5.3.** Has charge of Bank and Cheque books.
- 6.5.4.** Produces Bank and Cheque books at all meetings.
- 6.5.5.** Pays all accounts passed for payment in accordance with these rules.
- 6.5.6.** Prepares a financial report for all meetings.
- 6.5.7.** Prepares a financial statement for the auditor for submission to the A.C.M.
- 6.5.8.** Has a deliberate vote.
- 6.5.9.** Shall attend M.D.S.F.A meetings as required and shall vote as authorised and, where not specifically instructed, in a manner they decide to be in the best interests of the BDSC

6.6. Registrar

- 6.6.1.** Takes and keeps a true and correct record of all registered players.
- 6.6.2.** Accepts registration forms and money and records the time and date on which the completed forms and monies were received.
- 6.6.3.** Ensures all papers are completed and sent to the M.D.S.F.A. before due date of registration.
- 6.6.4.** Nominates teams' age groups after consultation with committee.
- 6.6.5.** Nominates the team's division in M.D.S.F.A. each year after consultation with the committee.
- 6.6.6.** Maintains a register of all defaulting, suspended or other ineligible players or officials.
- 6.6.7.** Checks teams' points scores and provides progress tables of all teams for each meeting.
- 6.6.8.** Reports to all Management Committee meetings
- 6.6.9.** Has a deliberate vote.
- 6.6.10.** Shall attend M.D.S.F.A meetings as required and shall vote as authorised and, where not specifically instructed, in a manner they decide to be in the best interests of the BDSC

6.7. Publicity Officer

- 6.7.1.** Promotes the BDSC
- 6.7.2.** Publishes and distributes the club newsletter.
- 6.7.3.** Reports to all Management Committee meetings
- 6.7.4.** Proactively sources and coordinates the publishing of articles relating to BDSC in local media.
- 6.7.5.** Has a deliberate vote.
- 6.7.6.** Shall attend M.D.S.F.A meetings as required and shall vote as authorised and, where not specifically instructed, in a manner they decide to be in the best interests of the BDSC

6.8. Equipment Officer

- 6.8.1.** Is responsible for all playing equipment & playing strip before, during and after the soccer season.
- 6.8.2.** Is responsible for the purchasing of playing equipment & playing strip after consultation with and approval of the management committee.
- 6.8.3.** Will undertake an annual stock take of all playing equipment & playing strip at the conclusion of the Soccer Season and provide a detailed report to the management committee as soon as possible.
- 6.8.4.** Keeps a record of all equipment and makes this available to the Secretary.
- 6.8.5.** Has a deliberate vote.
- 6.8.6.** Shall attend M.D.S.F.A meetings as required and shall vote as authorised and, where not specifically instructed, in a manner they decide to be in the best interests of the BDSC

6.9. Sponsorship Coordinator

- 6.9.1.** Is responsible coordinating all Sponsorship activities on behalf of BDSC in accordance with the clubs Policies & By Laws.
- 6.9.2.** Shall devise and/or maintain the BDSC Sponsorship policy, strategy and all other documents pertaining to BDSC sponsorship
- 6.9.3.** Reports to all Management Committee meetings.
- 6.9.4.** Has a deliberate vote.
- 6.9.5.** Shall attend M.D.S.F.A meetings as required and shall vote as authorised and, where not specifically instructed, in a manner they decide to be in the best interests of the BDSC

6.10. Canteen Coordinator

- 6.10.1.** Is responsible for overall management & operation of the BDSC canteen
- 6.10.2.** Shall undertake all ordering of foods to be sold in the canteen
- 6.10.3.** Will maintain the canteen, BBQ & Fridges in good order.
- 6.10.4.** Shall keep true & accurate records of all expenditure & income for the canteen and provide a report of same for all Management committee meetings.
- 6.10.5.** Has a deliberate vote.

6.11. Grounds Coordinator

- 6.11.1.** Is responsible for overall maintenance of all playing surfaces on fields controlled by BDSC
- 6.11.2.** Is responsible for overall maintenance of all fixtures, goals, fences & facilities controlled by BDSC
- 6.11.3.** Is responsible for the set out, marking & remarking of all fields controlled by BDSC in accordance with FIFA & MDSFA standards.
- 6.11.4.** Will maintain the line marking machine & other tools in good order.
- 6.11.5.** Has a deliberate vote.

Part 7 - Meetings & Quorums

7.1. Management Committee Meetings

- 7.1.1. The Management Committee shall meet at least three (3) times in each period of twelve (12) months at such place and time as the MC may determine.
- 7.1.2. Additional meetings of the MC may be convened by the president or by any member of the committee.
- 7.1.3. Oral or written notice of a meeting of the MC shall be given by the secretary to each member of the MC at least forty eight (48) hours (or such other period as may be unanimously agreed upon by the members of the committee) before the time appointed for the holding of the meeting. Publication of the meeting notice on the front-page of the BDSC website shall suffice as notice to all members.
- 7.1.4. Four (4) members of the MC (which shall include at least two (2) executive office bearers) constitute a quorum for the transaction of the business of a meeting of the committee.
- 7.1.5. No business shall be transacted by the committee unless a quorum is present and if within half an hour of the time appointed for the meeting if a quorum is not present the meeting stands adjourned to a time & place determined by the president.
- 7.1.6. If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.
- 7.1.7. At a meeting of the MC if the President and Vice President are absent or unwilling to act as chairman one of the remaining members of the MC chosen by the members present at the meeting shall preside. The designated chairman may have a casting (second) vote in the case of the Management committees vote being equal.

7.2. Annual General Meeting (AGM)

- 7.2.1. The BDSC Shall conduct an AGM no earlier than 31st August & no later than 31st October.
- 7.2.2. The AGM general meeting of the Club shall be convened on such date and at such place and time as the MC thinks fit.
- 7.2.3. Oral or written notice of the AGM shall be given by the secretary no less that 21 Days prior date of the AGM. Publication of the meeting notice on the front-page of the BDSC website shall suffice as notice to all members.
- 7.2.4. In addition to any other business which may be transacted at an AGM, the business of an annual general meeting shall be
 - to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting.
 - to receive from the committee reports upon the activities of the Club during the last preceding financial year;
 - to elect office-bearers of the Club.

7.3. Special General Meetings (SGM)

- 7.3.1. The MC may, whenever circumstances require such convene an SGM of the Club.
- 7.3.2. The committee shall, on the requisition in writing of not less than five (5) per cent of the total number of members, convene an SGM of the Club.
- 7.3.3. A requisition of members for an SGM shall :
 - shall state the purpose or purposes of the meeting;
 - shall be signed by the members making the requisitions;

- shall be lodged with the secretary; and
 - may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- 7.3.4. Oral or written notice of the SGM shall be given by the secretary no less than 21 Days prior date of the AGM. Publication of the meeting notice on the front-page of the BDSC website shall suffice as notice to all members.
- 7.3.5. No business other than that specified in the notice convening an SGM shall be transacted at the meeting.

Part 8 - Affiliation to MDSFA

Macarthur District Soccer Football Association (MDSFA)

- 8.1. BDSC Shall seek affiliation annually with the MDSFA
- 8.2. All BDSC Committee's, Officials, Players, Members & Coaching & team staff shall comply with all rules, regulations & directives set by MDSFA including but not limited to
- Registrations
 - Fixtures
 - Cautions & Send offs
 - Player Transfers
 - Fines, Appeals, Fees and Club Bonds
 - Suspensions
 - Playing Rules
- 8.3. Where a conflict exists between BDSC Bylaws & Policies with the MDSFA Bylaws & Policies the MDSFA Bylaws & Policies will prevail.

Part 9 - Registration of teams and players

- 9.1. Registered player' will mean a player who has completed his registration card and paid his registration in full to the Registrar of the BDSC
- 9.2. The registrar is to follow M.D.S.F.A. By-Laws.
- 9.3. Registration of players will close on the last Saturday in February each year. After that date, the only registrations to be accepted, with the approval of the MC, will be players required to make up numbers of teams already established for the current year.
- 9.4. The maximum number of players per team to be limited to:
- • Fourteen (14) - Junior Teams
 - • Twenty (20) - Senior Teams
 - • Eleven (11) - Under 8 Teams
 - • Ten (10) - Under 6/7 Teams
- The above numbers to be at the discretion of the MC.
- 9.5. Where it is found that insufficient players registered to make up a particular team and it is considered unlikely that sufficient additional players can be recruited to make up a team in which an applicant is eligible to play then the club will do all it can to find a suitable team with another club and will refund the player's registration in full.
- 9.6. Players seeking release from the club for any reason other than Part 5, after registrations are finalised, will not have any part of the registration fee refunded. This is at the discretion of the MC.

- 9.7. Players are to play with their correct age group where possible except, at the discretion of the MC, they may play in a higher age group, where it is required to make up a team or where the player cannot be catered for in their correct age group.
- 9.8. Where more than maximum number of players are registered by final registration, the players will be graded according to the BDSC Grading & Selection Policy. This is to be coordinated by the EC and approved by the MC.
- 9.9. BDSC shall establish, modify and/or ratify the previous years Grading & Selection Policy prior to the end of each calendar year. Upon ratification the policy shall be applied for the following season. The Management Committee shall possess discretion to set aside the policy in part or as a whole on a case by case basis.

Part 10 - Appropriate Conduct

- 10.1. Any member or person bringing action against the name of B.D.S.C. and/or bringing the name of soccer into disrepute shall be required to appear before the MC.

Part 11 - Training Schedule

- 11.1. Training shall be held at the discretion of the coaches and managers with the club secretary's approval.

Part 12 - Trophies & Awards

12.1. Individual Trophies

- 12.1.1. All junior players having played nine (9) competition matches (unless unable to play through sickness or injury) with the club in the current year shall be presented with a trophy at the annual presentation day suitably engraved.
- 12.1.2. Members of teams who make the Ron Dine Cup shall be presented with a slightly larger trophy Members & Coaching staff of teams who win their respective Divisions and/or win the Ron Dine Cup shall also be presented with a club shirt suitably embroidered.
- 12.1.3. All players shall be presented with a timber plaque on commencing playing with BDSC. All players shall be presented with an annual shield to affix to the timber plaque indicating years of play.
- 12.1.4. At the discretion of the Management Committee senior teams may be afforded the same trophies & awards as Junior teams on a team by team basis.

12.2. Troy Betts Memorial Award

- 12.2.1. The club may (but is not obliged to) present at it's annual presentation day an award (named in memoriam of Troy Betts)recognising outstanding contribution to the operation, development or support of the club
- 12.2.2. Nominations for recipients of the Troy Betts Award should be submitted in writing to the club Secretary by a date determined annually by the MC
- 12.2.3. A selection panel comprising a member of the MC (who will chair the panel), the previous recipient of the award and an impartial member or supporter of the BDSC shall assess all (if any) nominations for the award and firstly determine the suitability of each nominee to receive the award & secondly to decide on the most worthy nominee.
- 12.2.4. The awardee shall be presented with the perpetual Shield and a permanent framed certificate.

12.3. Evan Berger Rising Star Award

- 12.3.1. The club shall present at it's annual presentation day an award (named in recognition of Evan Berger) recognising outstanding consistent performance on the soccer field of a Junior BDSC player.

- 12.3.2. The award is only open to Competitive Junior & Youth divisions (excluding mini divisions).
- 12.3.3. Coaches & Managers shall each week allocate 3, 2 & 1 points to 3 players from their teams who exhibited during training & on the field superior skills, attitude, commitment & sportsmanship and submit these points to the Registrar or Secretary
- 12.3.4. All points for all players will be tallied at season end and averaged across the total number of games played by that player in their team (excluding byes & forfeits against)
- 12.3.5. The player with the highest average shall be the awardee. Where 2 or more players finish with same average those players shall be declared joint winners of the award.
- 12.3.6. Fill-in players from other teams & divisions are not eligible to be allocated points.
- 12.3.7. Only games played during the MDSFA season proper (excluding Trials, Ron Dine & other tournaments) shall apply to this award.
- 12.3.8. Players receiving red cards in a game shall be ineligible to receive points for that game.
- 12.3.9. Players receiving yellow cards for offences relating to poor sportsmanship or or dissent in a game shall be ineligible to receive points for that game.
- 12.3.10. The awardee(s) shall be presented with the perpetual Shield and an individual trophy.
- 12.3.11. The Registrar shall complete the tallying of all points with 2 (two) members of the management committee serving as scrutineers.
- 12.3.12. The results & tallies of all points for any player shall not be disclosed outside of the management committee under any circumstances.

12.4. Non Official Presentations

- 12.4.1. No individual presentations shall be made to players other than official presentations, at Presentation Day without the prior approval of the EC

Part 13 - Club Champions:

- 13.1. The Club Shall award the title of Club Champions each year
 - 13.1.1. Club champions to be selected from junior competition sides (Under 9 -Under 16s)
 - 13.1.2. Club champion to be the side highest in their M.D.S.F.A table
 - 13.1.3. If two teams finish in the same position in their table, then the team with the highest point score when divided by the number of games played will be champion
 - 13.1.4. If two teams on equal placing, then the team with the highest points score when divided by number of games.
 - 13.1.5. If teams still equal, then team with highest goal average per game.
- 13.2. If a senior team shares equal place or is placed higher in their MDSFA table than the leading junior team then both teams shall be declared joint Club Champions for the year.
- 13.3. If two junior teams remain equal after both criteria of 13.1 is applied then both junior teams shall be declared Club Champions
- 13.4. If two junior and 2 senior teams are equal after criteria of 13.1 is applied, then the teams (1 junior and 1 senior) with the highest goal average will be declared Champions
- 13.5. Junior teams will receive Club Championship Medals. Senior teams will have their trophy engraved with 'Club Champions'.

Part 14 - Sponsorship

- 14.1. No persons shall solicit donations, Sponsors etc. on behalf of the club without authorization of the MC.
- 14.2. The club's policy is to accept sponsorship on the condition that the proceeds shall benefit the whole club and do not place any individual team at an advantage over any other team or player within the club.

Part 15 - BDSC Teams

15.1. The Coach:

- 15.1.1. Shall train the players.
- 15.1.2. Is solely responsible for the selection of players and their positions
- 15.1.3. Any formal dispute between a coach and player(s) is to be put in writing and given to the secretary, who will put it before the MC.
- 15.1.4. Is not to tolerate parental interference at any time.
- 15.1.5. Must not play a member of any other team before firstly consulting the coach of that other team for permission and must obtain the player's registration card.
- 15.1.6. Should be consulted before registration of any extra players.
- 15.1.7. All coaching positions must be ratified by the EC.
- 15.1.8. Must obey fixtures given by the Secretary. Coaches are not to arrange any game/s without approval from the EC.

15.2. The Manager:

- 15.2.1. Will hold and check the registration cards for his team.'
- 15.2.2. Completes team sheets and returns these to the treasurer.
- 15.2.3. Completes match cards and returns these to the canteen at the end of the match.
- 15.2.4. Collects match fees.
- 15.2.5. Pays referee's fees.
- 15.2.6. Returns all monies to the treasurer on day nominated by treasurer where practicable.
- 15.2.7. Is responsible for equipment bag and playing shirts.
- 15.2.8. Arranges players transport to matches as required.
- 15.2.9. Distributes team draws as required.
- 15.2.10. Draws up and keeps a record of team roster if necessary.
- 15.2.11. If a dispute arises at matches notify Secretary same day as match.
- 15.2.12. All manager's appointments must be ratified by the MIC.
- 15.2.13. Managers are to be responsible for all gear. Any loss or damage to be reported to the MC within three (3) days. The MC to decide on said matter.
- 15.2.14. Shall ensure all gear is returned to the Equipment Officer at the competition of the Season (Club shirts, balls, training equipment and registration cards in any condition.)
- 15.2.15. Managers must obey fixtures given by secretary. Managers are not to arrange any game/s without approval from the secretary.

15.3. BDSC Players

Players will :

- 15.3.1.** Attend all matches and training sessions.
- 15.3.2.** Notify the manager if unable to attend.
- 15.3.3.** Provide and maintain own boots, socks and shorts.
- 15.3.4.** Return Playing shirts provided by the club to the manager as required.
- 15.3.5.** Be responsible for the replacement of any gear provided which is lost or damaged.
- 15.3.6.** Have the right to lodge any complaints in writing to the MC via the secretary.
- 15.3.7.** Act in responsible and sportsmanlike manner at all times.
- 15.3.8.** Pay all fees set by the MC.
- 15.3.9.** Provide 2 passport photos and proof of age upon registration. Photo size head and shoulders.
- 15.3.10.** Obey fixtures given by coach/manager or club secretary.
- 15.3.11.** Be present at all training and matches. If a player is unable to attend either, he shall be required to furnish a reasonable explanation.

Part 16 - Club Colours & Logo

- 16.1.** Within the guidelines of M.D.S.F.A. By-Laws BDSC colours are:
 - Predominantly Sky-blue Playing Strip with White & Royal blue trim.
 - Royal blue shorts
 - Sky blue/Royal blue stripe socks
 - Alternate strip: White shirts with royal blue numbers
- 16.2.** Club merchandise including but not limited to caps, jackets, non playing shirts shall incorporate any combination of the 3 club colours and shall be determined by the Management Committee.
- 16.3.** The Management Committee shall be responsible for management, protection, use & presentation of the Club Logo.
- 16.4.** The Management Committee shall be responsible for selection, design & approval of all items carrying the BDSC Logo.